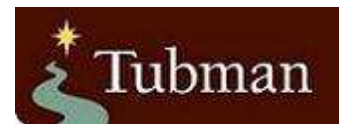


# Harriet's Haven for Pets Volunteer

## Volunteer Position Description



### *Position & Responsibilities*

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#### **Role Summary**

The volunteers for Harriet's Haven for Pets will assist with a variety of tasks that keep Harriet's Haven organized and running smoothly. Volunteers will provide a positive environment for dogs and cats as well as for the individuals and families living at Tubman's shelter for victims/survivors of relationship violence. The Shelter and Harriet's Haven are located at Tubman East in Maplewood.

#### **Impact & Benefits**

- Help ensure victim-survivors never have to choose between their own safety and their pet's well-being.
- Assist in meeting the needs of pets while their humans are living in shelter.

#### **Position Responsibilities**

- Assist with keeping Harriet's Haven for Pets clean and organized
- Attend to the basic needs of dogs and cats, including food, water, attention, and exercise
- Create a positive environment for individuals and families visiting and caring for their pets
- Build positive, safe, and friendly connections with residents, staff, and pets
- Openly communicate with supervisors, shelter team, and fellow volunteers
- Assist with other tasks that support Harriet's Haven for Pets as needed

### *Qualifications & Expectations*

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#### **Position Qualifications**

- Experience in and willingness to care for both cats and dogs
- Organized, friendly, reliable, hardworking, and non-judgmental
- Ability to maintain confidentiality, appropriate boundaries, and have good judgment
- Understand and work from Tubman's set of values and philosophical approaches, including client-centered, trauma-informed and strength-based care
- Ability to engage with a diverse group of clients and team members with a demonstrated commitment to diversity, equity, and inclusion
- Ability to lift 30 pounds
- Minimum of 16 years of age

#### **Time Commitment & Availability**

- One 2-hour shift each week with a minimum commitment of 9 months preferred

#### **Supervision & Training**

- Attend portions of Tubman's orientation and training series
- Supervised by the Manager of Harriet's Haven

### *Organization*

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Tubman offers safety, hope, and healing to people of all ages, genders, and cultural backgrounds who are facing relationship violence, sexual assault, exploitation, homelessness, addiction, mental health challenges, or other forms of trauma. We provide safe shelter and housing, legal services, mental and chemical health services, youth programs, and more. [www.tubman.org](http://www.tubman.org)

Black, Indigenous, and people of color, multilingual speakers, people of all gender identities, people with disabilities, and veterans are all encouraged to apply.