



Financial Education Coach

Volunteer or Internship Position Description

Position & Responsibilities

Role Summary

Financial Education Coaches meet with Tubman clients in one-on-one sessions, guiding clients towards increased financial literacy and empowering them to move towards financial stability. Using professional tools and training, they provide coaching on topics such as financial goal setting, banking, budgeting, credit and debt management.

Impact & Benefits

- Provide resources and information to support clients as they work towards their financial goals
- Use professional expertise to empower clients to develop money management skills
- Gain direct service experience working one-on-one with clients

Position Responsibilities

- Build relationships with residents through one-on-one financial coaching
- Connect clients with appropriate resources
- Guide and advise clients in financial goal setting and developing financial skills
- Collaborate with your team to provide coordinated services to clients, maintaining confidentiality

Qualifications & Expectations

Position Qualifications

- Comfort and expertise with personal finance and money management topics such as banking, budgeting, and debt management.
- Ability and willingness to listen actively and respond appropriately to clients concerns, awareness of issues affecting Tubman clients and their families
- Ability to work with diverse teams and clients to foster a culturally inclusive environment
- Familiarity with government assistance programs preferred

Time Commitment & Availability

- Once a month, minimum six month commitment

Supervision & Training

- Attend Tubman's five-part Volunteer/Intern Orientation and Training
- Supervision provided by the Jobs, Education, and Finance Coordinator

Organization

For 40 years, Tubman has been leading the way to hope for women, men, youth and families who have experienced relationship violence, sexual exploitation, addiction, mental health challenges or other trauma. We provide countless ways to help including safe shelter, legal services, mental and chemical health counseling, elder abuse resources, youth programs, community education and much more. www.tubman.org.

We encourage applications from people of color, all genders, multilingual speakers, veterans and those who have disabilities.